



**Fédération Internationale Sportive  
de l'Enseignement Catholique**

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Reconnue par le Comité International Olympique

**GUIDANCE for practical implementation FISEC-Games**

**I - Presentation FISEC**

Established in 1946 by three countries, France, Belgium and Great-Britain, FISEC - Fédération Internationale Sportive de l'Enseignement Catholique - aims that young people from catholic schools can meet each other, each year for sports competitions. First FISEC-Games were organized in 1948.

**FISEC membre countries**

<b>Austria</b> <b>Belgium/Flanders</b> <b>Brazil</b> <b>France</b> <b>Germany</b> <b>Great-Britain</b> <b>Hungary</b>	<b>Ireland</b> <b>Italy</b> <b>Malta</b> <b>Netherlands</b> <b>Portugal</b> <b>Spain</b>
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Belgium/French Community, Chile, Croatia, India, Jordan, Luxembourg, Palestine, Poland, Romania, Switzerland and the United States have participated regularly in the FISEC-Games as past members or as invited delegation.

**Games since 2000**

<b>2001 Nyiregyhaza (Hungary)</b> <b>2002 Malta</b> <b>2003 Salamanca (Spain)</b> <b>2004 Malta</b> <b>2005 Madrid (Spain)</b> <b>2006 Kecskemet (Hungary)</b> <b>2007 Nyiregyhaza (Hungary)</b> <b>2008 Malta</b> <b>2009 Portimao (Portugal)</b> <b>2010 Tours (France)</b> <b>2011 Lisbon (Portugal)</b>	<b>2012 Malta</b> <b>2013 Kecskemet (Hungary)</b> <b>2014 Strebersdorf (Austria)*</b> <b>2015 Malta</b> <b>2016 Beauvais (France)*</b> <b>2017 Lignano (Italy)</b> <b>2018 Genk (Belgium)*</b> <b>2019 Bucharest (Rumania)*</b> <b>2020 Duisburg (Germany)**</b> <b>2021 **</b> <b>2022 Klagenfurt (Austria)*</b>
<b>*= in collaboration with FICEP, Fédération Internationale Catholique d'Education Physique et Sportive</b> <b>** = Games cancelled due to Covid-19</b>	

## II - Actual program FISEC-Games

### 1- Period

Between the 5th and 31th July, depending on the organizers proposition.

### 2- Duration : 7 days

- Day 1 : arrival delegations before diner
- Day 2 till Day 6 : competitions
- Day 7 : departure delegations after breakfast

### 3- Sports on the program

- 2 individual sports: Athletics and Swimming
- 5 team sports: Basketball, Football, Futsal, Handball and Volleyball
- 2 racket sports: Tennis and Table tennis
- The organizer can propose to put more sports on the program

### 4- Other events on the program

- evening day 1 : Presentation of the Games for national delegates/ head of delegations (+ part of the coaches) and FISEC-officials + 'Welcome drink'
- evening day 1: technical meetings for OTI's and coaches sport by sport (for individual sports eventually morning day 2)
- opening ceremony with a short protocol part and a show part (about 1 hour)
- cultural program (minimum one half day visit)
- Eucharistic celebration
- official reception with the local authorities, partners, national delegates and FISEC officials (in the case it can't be in combination with the official diner)
- the solidarity market ("bazar")
- official diner
- closing ceremony with a short protocol part, the presentation of the fair play trophies and team competition athletics + swimming, and a show party + disco.

It is recommended to create a '**youth village**' near to the accommodation, to encourage meeting people.

## III - Participants (reference Games 2018)

Total number of participants (without organizers, referees, volunteers)

Young		Coaches		Officials		Staff *		TOTAL	
M	F	M	F	M	F	M	F	M	F
416	247	75	32	25	9	10	4	526	292
<b>663</b>		<b>107</b>		<b>34</b>		<b>14</b>		<b>818</b>	

\* members BE FISEC, OTI's and other accompanied.

## Participation numbers by sport

	Athlétisme		Natation		Basket		Foot	Futsal	Hand		Volley		TOTAL	
	F	M	F	M	F	M	M	M	F	M	F	M	F	M
Nombre d'équipes					6	6	8	5	0	3	8	4		
Nombre de jeunes	48	48	46	41	66	67	121	55		39	86	44	247	416
Nombre d'entraîneurs	7	10	6	6	7	17	19	9	1	7	7	11	28	69
<b>TOTAL SPORT</b>	<b>113</b>		<b>99</b>		<b>157</b>		<b>140</b>	<b>64</b>	<b>47</b>		<b>148</b>		<b>768</b>	

## IV - Inscriptions

- November (General Assembly the year before the Games) - provisional inscriptions.
- 15<sup>th</sup> February ( year of the Games ) - confirmation definitive non nominative inscriptions.
- 30 days before the start of the Games - nominative inscriptions specifying the events for athletics and swimming and the best realized personal results.

## V - Amenities

### 1- Accommodation :

- one (preferably) or more sites to host the youngsters and trainers
- one or two hotels to host the national delegates/head of delegations and FISEC officials
- one site to host the members of the organizing committee (COJFI).

### 2- Restoration :

- one or two sites depending on the accommodations
- horaire meals :
  - breakfast : 6.30 till 9.30
  - lunch : 11.00 till 14.30
  - diner : 18.00 till 20.30

### 3- Secretariat

The secretariat is a information hub and a meeting place for adults. It's preferably to have it near to centre of the Games:

- place for the accreditations the first day (+ all needed materials)
- centralization of the results
- realization of the daily bulletin
- place to get all information (pigeonhole for each delegation and for FISEC officials)
- there have to be one or two meeting rooms near to the secretariat
- the secretariat will be equipped with computers, printer(s) and photocopier(s).

### 4- Other amenities

- 1 site for the presentation of the Games day 1 (with projection and sound system)

- 1 little meeting room for each sport to have the first technical meeting day 1
- 1 site for the opening ceremony (with projection and sound system)
- 1 site to celebrate the Mass
- 1 site for the ‘bazar’, equipped with at least one table for each delegation and with a sound system
- 1 site for the Youth Forum
- 1 site for the closing ceremony (with projection and sound system)
- a ‘Youth village’, a meeting and for friendliness place (during the whole week).

#### 5- Sports venues

- 1 athletic stadium equipped with electronic photo finish and sound system
  - 2 Football pitches (natural grass or synthetic),
  - 1 swimming pool (preferably 50 m) equipped with electronic photo finish and sound system
  - 1 hall for Table Tennis, number of tables depending on the number of participants
  - 6 Tennis courts depending on the number of participants
  - 2 halls 40x20 for Handball and Futsal
  - 1 or 2 halls with 2 pitches in each hall for Basketball
  - 1 or 2 halls with 2 pitches in each hall for Volleyball.
- preferably with a stand for spectators in each venue.

### VI -Budget

About 450.000 € , funded by the participation fee, subvention by local or national authorities, private partners, sponsorships, ...

The municipality can be asked to provide the sports accommodations for free. Private partners will be looked for to provide materials, printed matters, medals, water, to take in charge the official diner, ....

### VII - Other services

#### 1. Transport

- The COJFI has to provide the transport for all participants from the accommodation to the sports venues and to the restoration place back and forth.
- The COJFI has to propose transport from the airport to the accommodation back and forth. For this transport the delegation has to pay extra.
- It’s interesting to negotiate to provide also public transport for free.

#### 2. Medical services

- Some delegations have in their framework one or more physiotherapists.
- It’s the responsibility of the COJFI to provide normal medical services : a doctor near to the accommodation and emergency service at the different sports venues.
- The nearest hospital is informed about the event.

#### 3. Security

- An official security company will be in charge to watch the material and the accommodation day and night.

#### 4. Communication

- Creating a specific logo and slogan.
- Creating a specific website, linked with the FISEC website, to inform before and during the Games
- Providing local press release.
- Providing 'Bulletin 0' (before the Games) + daily bulletin during the Games.
- ...

### VIII - Staffing during the Games

#### 1. Sportive supervision

- Cooperation with national and regional sports federations :
  - in team sports to coordinate and to look for official referees
  - in athletics and swimming to coordinate and to look for official judges
  - in tennis and table tennis to coordinate and to look for official judges; refereeing during the matches is done by the players themselves.
- For each sport has to be one responsible from the COJFI who stays in close contact with the OTI from FISEC and who is the go between with the federation and the referees (judges).

#### 2. Welcome to the restoration site

- The COJFI is working together with a catering company, experienced in welcoming large groups of youngsters.
- The COJFI provides a responsible for the catering and some volunteers to do the control entering the dining room and the supervision during the meals.

#### 3. Organisation and animation for the opening and closing ceremony

- For the opening and closing ceremony the COJFI can cooperate with a external animation (event) team.
- It can be also a nice project for a group of students who prepare during a school year these events together with their project teacher.
- The COJFI can get the help of the CIRPP of FISEC to prepare the official moments.

#### 4. Organisation and animation of the Eucharistic celebration

- This celebration has to be dynamic for youngsters. The COJFI will discuss this with the priest before.
- It is preferably to have the celebration in English language. It can be a help to have a booklet in different languages or a projection with some simultaneous translation.
- The preparation of the Mass will be done in cooperation with the COJFI of FISEC.

#### 5. Secretariat

- The secretariat has to be open during the Games from 8.00 and has to provide the daily bulletin and keeping up to date all information and results on the website.
- It is important to have someone at the secretariat who is well experienced in English language to realize contact with all delegations.

- It is very interesting for the atmosphere and friendliness to have the secretariat near to the ‘Youth village’.

#### 6. Interpreters

- It is necessary to have in the organizing team some people who are experienced in English language. Even it is a big advantage to have someone to translate in French, German, Spanish, ...
- Especially for the official events and meetings translation in English is necessary.
- Also for the close contact with the local sports responsible it can be important to have an interpreter.

#### 7. Volunteers

- The COJFI is suggested to engage a large group of volunteers for all help in the organization.
- Especially the first and second day it can be a big support to have one or two young guides for each delegation. It can be nice to have a volunteer speaking the language of the delegation.

### IX - Calendar

- Candidacy to organize the Games : in writing to the president of FISEC. The official document is available in the FISEC-Handbook.
- Preferably two years before the start of the Games, the presentation of the candidacy will be done at the GA. The presentation is followed by a discussion and if necessary a voting to accept the candidacy. In case of acceptance the contract to organize will be signed officially at the GA.
- A preliminary visit will be organized for the president and secretary of the CTI and a representative of the ‘Bureau Exécutif’ the year before the Games. The COJFI will present the accommodation, the restoration site, the secretariat, the cultural sites and the sports venues. The advantages and disadvantages will be discussed and there will be looked for new possibilities if necessary. The president of the CTI presents the report of the visit at the GA.
- Two or three months before the Games will be organized a preparatory visit for the president and secretary of the CTI and a representative of the ‘Bureau Exécutif’. The COJFI will present the definitive venues. Last corrections can be done. During this visit will take place also a meeting with the responsables of the sports federations.

### X - FISEC Handbook

More detailed and elaborated informations are available in the **FISEC - Handbook : General Rules for the FISEC-Games + Specifications by sport.**

### XI -FISEC Website

[www.fisec.org](http://www.fisec.org)

Herman Van Driessche - CTI President , November 2022